

**Honorary Degrees Nomination Form**

Guidelines for making a nomination can be found at [www.open.ac.uk/students/ceremonies/hon-degrees](http://www.open.ac.uk/students/ceremonies/hon-degrees)

|  |
| --- |
| **Proposer details** |
| Name |       | PI or staff no.(Mandatory Field) |       |
| Phone number |       | Email address |       |
| Address/Dept. |       |
| Please state the nature of any relationship you have with the nominee. Please put n/a if there is no relationship. |       |
| Date |       |
|  |
| **Nominee details** |
| Title |       | Occupation |       |
| Forename |       | Email address |       |
| Surname |       |  |  |
| Address |       |
| Type of award Doctor / Master (delete as appropriate) |
|  |
| **Nomination Criteria** |
| **Please indicate one criterion** – you must select the criterion that reflects the primary reason for your nomination:[ ]  Services to the University[ ]  Services to the educationally underprivileged[ ]  Work in areas of special educational concern to the University[ ]  Academic and scholarly distinction[ ]  Public Services[ ]  Services to the Arts and Sciences[ ]  Exceptional contribution to education and culture[ ]  Exceptionally innovative and socially responsible business developments |
| **Nomination details** (please limit your nomination to **500 words** and make sure to explain how your nominee’s achievements ‘fit’ with the OU mission) |
| Please summarise your nomination in one or two sentences following on from the phrase below:‘I have nominated this person for this award as a result of the exceptional contribution they have made to...      ’ |
| Please provide some information about the benefit your nominee could bring to the University, its students and/or the degree ceremony.       |
| [ ]  Please tick this box if you feel that the nominee may present a potential reputational risk that the Honorary Degrees Committee needs to consider. *Note - ticking this box does not mean that the nomination will be rejected.* |

This form should be marked **'Highly confidential'** and emailed to: Honorary-Nominations@open.ac.uk. The annual cut-off date is the end of October. If any further information is required, you may be contacted by the Honorary Degrees Committee Secretariat.